

The Constitution of The Fenland Repeater Group

1. NAME :

The name of the organisation is The Fenland Repeater Group.

2. AIMS :

The aims of The Fenland Repeater Group are to establish, maintain and promote a network of Amateur Radio Repeaters in the County of Lincolnshire

3. MEMBERSHIP :

Applications for Membership can be made by anyone having an interest in Amateur Radio.

4. SUBSCRIPTIONS :

The amount of the Annual Subscription for the following calendar year will be set at each Annual General Meeting. It is payable on 1st January each year or, by concession, not later than the date of the Annual General Meeting for that year, which is normally held during the second or third week in May. Only 'Paid Up' members are eligible to take part in the affairs of The Fenland Repeater Group.

5. FINANCE :

All moneys received shall be promptly deposited in The Fenland Repeater Group bank account. Withdrawals require the signatures of the Treasurer and one other Committee Member.

6. COMMITTEE MEMBERSHIP :

The affairs of The Fenland Repeater Group shall be administered by a Committee in whom the Fenland Repeater Group's property shall be vested. The Committee will be elected by the Ordinary Members at each Annual General Meeting and shall consist of :-

1. **CHAIRPERSON**, who, when present, will preside at all meetings.

2. **VICE-CHAIRPERSON**, who, when present, will preside at all meetings in the absence of the Chairperson.

3. **HON. SECRETARY**, who, when present, will be responsible for keeping the Minutes of all Meetings. His responsibilities will also include the efficient handling of all Fenland Repeater Group correspondence, the maintenance of the Roll of Members and an Inventory of all equipment.

4. **HON. TREASURER**, who will be responsible for keeping the accounts of The Fenland Repeater Group, advising the Committee on financial matters, preparing the Group's accounts for audit and presenting them at the Annual General Meeting.

5. **REPEATER KEEPER**, who will advise the committee on official radio communications matters and carry out other duties in accordance with Radio Licensing Authority Regulations.

6. **ORDINARY COMMITTEE MEMBERS**, ordinarily not more than five in number. The authority is vested in the Committee to co-opt additional members whose specialist knowledge may be required to further the interests of The Fenland Repeater Group.

7. QUORUM :

A Quorum at a Committee Meeting shall consist of four Committee Members.

A Quorum at an Annual General Meeting and/or an Extraordinary General Meeting shall consist of four Paid Up Members.

8. VOTING :

At all meetings the Paid Up Members have one vote. The Chairman has one vote except in the case of a tied vote when, following one recount, he has a second, casting vote.

9. ANNUAL GENERAL MEETING :

The Annual General Meeting of The Fenland Repeater Group shall be held during the second or third week in May. The Hon. Secretary will write to each member at the postal or email address recorded on the FRG Roll of Members giving at least 21 days notice of the date, time and venue. Paid-up Members

are entitled to supply the Hon. Secretary with written notification of Nominations for the Committee and/or items for discussion under the heading of Any Other Business. Nominations must contain the names of the Candidate, the Proposer and Seconder, all of whom should sign the Nomination. All documents must be received by the Hon. Secretary not less than 7 working days before the AGM.

AGM ORDER OF BUSINESS.

- 1) Apologies for absence.
- 2) Minutes of the previous Annual General Meeting.
- 3) Chairperson's Report.
- 4) Vice-Chairperson's Report.
- 5) Hon. Secretary's Report.
- 6) Hon. Treasurer's Report.
- 7) Repeater Keeper's Report
- 8) Engineering Report
- 9) Election of new Committee
- 10) Subscription rates for the forthcoming year.
- 11) Any Other Business.

Items 1 to 8 inclusive shall be chaired by the outgoing Chairperson.

Item 9 shall be chaired by an acting Chairperson not standing for the office of Chairperson.

Item 10 and 11 shall be chaired by the newly elected Chairperson.

10. EXTRAORDINARY GENERAL MEETING :

An Extraordinary General Meeting may be called by the Committee or not less than 10 Paid Up Members of The Fenland Repeater Group on giving written notice to the Hon. Secretary. After the exact date has been decided upon by the Committee, which shall be as soon as may be reasonably practical, the Hon. Secretary will write to each member at the postal address recorded in FRG records giving at least 14 days notice of the date, time and venue.

11. AMENDMENTS TO THE CONSTITUTION :

Amendments to the Constitution of The Fenland Repeater Group shall be dealt with at the Annual General Meeting, an Extraordinary General Meeting, or by any Postal Voting process sanctioned by the Committee.

12. WINDING UP OF THE GROUP :

- 1) A decision to wind up the group may be taken at an Annual General Meeting or at an Extraordinary General Meeting.
- 2) Any funds remaining after the sale of all assets and the payment of all debts shall be shared equally between those Paid Up Members appearing on the Roll of Members as at 31st January in the year of dissolution.